

Modern Day Levite Ministries

Mark Swanson

“Ministry Request Form”

To: Kristine Swanson, Ministry Coordinator:

1. **Standard Ministry Schedule:** I am aware that Mark Swanson will go out for a ministry engagement that may entail anywhere between 1 - 3 days and is generally accompanied by 1 to 4 participants as well as (on occasion) his wife Kristine.

Mark does not require any set amount or honorariums -all events are done on a “love offering” basis. On occasion we are open to discussing ministry that involves additional days (more than 3 days), which may require an additional fee.

2. **Requested Dates:** (Please refer to www.moderndaylevite.com “Itinerary” for dates already committed).

1st Choice:

2nd Choice:

3. **Honorariums:** (Please indicate your preference by checking one) **Check One**

Church Meeting/Services
Mark and team: Sum of love offerings taken at each meeting / service**

** Sunday Tithes excluded

Conferences/Festivals/ Ticketed Events/ Retreats /Camps
Honorarium set based on the economics of the event
(with a minimum range of \$1000 to \$5000)

*For conferences only: Please complete and return page 3
‘Conference Rider’*

Payment can be given directly to Mark at the end of the ministry time. Please have all checks made out to “Modern Day Levite Ministries”. All fees are to be paid by sponsor in US funds.

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Kristine Swanson ♦ 2978 Oaklawn Park ♦ Saginaw, MI 48603
Phone: 989.714.2194 ♦ kristine@moderndaylevite.com

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4. Ministry Engagement:

	Engagement Dates	Meeting Times	Meeting Lengths	Est. Attendance
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Expenses: Sponsor agrees to provide and pay for all round-trip airfares, ground transportation, meals, hotel accommodations and sound equipment rental. It is very important that appropriate hotel accommodations be provided so the ministry team will have a restful environment. We ask that the sponsor provide lodging in hotels similar / comparable to a Hampton Inn. In some instances we are aware that accommodations will be made in host homes. Arrangements such as these must be approved in advance by Kristine or Mark Swanson.

6. Travel Arrangements: It will be necessary for the sponsor to coordinate all travel arrangements through Kristine Swanson at (989) 714-1294 or kristine@moderndaylevite.com

7. Sale of CD's: Sponsor agrees to provide one (1) 6 or 8 foot table and 2 volunteers to oversee the sale of Mark's CD's both before and after each meeting. CD's are to be sold at a price of \$15 each and all checks should be made out to “Modern Day Levite Ministries”.

8. Requested By:

Pastor / Leader:

Contact Person:

Sponsor / Church/Venue:

Address:

Phone #1: Phone #2:
Fax: E-Mail:

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6. **Ticketed Event?** Will tickets be sold for the meetings / events?

Yes No

7. **Estimated Attendance at Meeting / Event(s):**

8. **Other:** (Please include any other information / requests we might need to know about.)

Note

Please sign and date this form and fax back to (989) 753-3825. You will receive a response within 10 days of the receipt of your request. All requests are subject to the approval of Mark Swanson and "Modern Day Levite" ministries.

9. **Signature:**

Sponsor's Name: Title:
Signature: _____ Date:

Mark Swanson (Modern Day Levite" Ministries)

Date

-OR-

Kristine Swanson (Modern Day Levite" Ministries) Date

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CONFERENCE RIDER

1. Name of Conference:

2. Theme / Objective / Thrust of Conference:

3. Conference Leader:

4. Other Conference Speaker / Participants (“C” confirmed; “I” invited):

Name: C/I Name: C/I

Name: C/I Name: C/I

Name: C/I Name: C/I

5. Please specify the duties and time commitments / constraints you are requesting:

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